



Rebuilding Broken Places

Community Development Corporation

CONSISTENTLY STRIVING FOR EXCELLENCE WITHOUT EXCUSE

Rebuilding Broken Places CDC is pleased to announce that we are hosting our Annual Christmas Craft and Vendor Fair on December 8th from 8:00am to 5:00pm. This year we are adding a *Family Bazaar and Game Night* on December 7th at 6:00pm.

FUNDS RAISED WILL SUPPORT THE WORK OF REBUILDING BROKEN PLACES to include Christmas Giveaways for Hurricane Florence Victims.

Family Bazaar and Game Night

This night is for families and friends of Rebuilding Broken Places CDC. We are asking families to come out together, enjoy refreshments, music and play some fun and exciting games. A donation of \$5 gets you a ticket to attend both nights. Kids are FREE. Craft Fair Vendors are encouraged to participate in the Family Bazaar night and can set up and sell from their table for family night (included in the Booth setup fee) as a bonus.

RBP will have our youth out with items in our Children's Craft Mall. Children will be displaying items they have made for the bazaar. Items in this area will be priced at \$.50 to \$10.00. Vendors are encouraged to offer youth centered products on this night although you may display any items within our guidelines.



Rebuilding Broken Places

Community Development Corporation

CONSISTENTLY STRIVING FOR EXCELLENCE WITHOUT EXCUSE

Friday Night

- **FAMILY FEUD – 6:30PM**

Our first hour will be playing **FAMILY FEUD**. Teams will pre-register and come prepared to compete for great prizes. Teams members are NOT required to be actual family, but should have some connection; team members, co-workers, gym partners, etc. *We expect to play two games and have four teams.*

Encourage family and friends to come out and cheer your team on!. We will also provide team shirts for \$10 for each team with size information and payment submitted by November 22nd.

First Come/First Pay/ First Serve.

- **The PRICE IS RIGHT - 7:30 PM**

The final hour will include the **PRICE IS RIGHT** games where contestants will “come on down” and compete to guess the price of items and then play games to win bigger and better items. All adult visitors are eligible to play with audience encouragement of course!. Game play will mimic TV game play as closely as possible.

We expect to have **four winners** to spin and with **two contestants** going for the “Showcase”.

Everyone selected to play and does not win a prize on bidder’s row, will have a chance to spin the wheel and win a prize.



Rebuilding Broken Places

Community Development Corporation

CONSISTENTLY STRIVING FOR EXCELLENCE WITHOUT EXCUSE

SATURDAY

The Christmas Craft and Vendor Fair

This year we will be accepting applications from a variety of exhibitors, vendors and crafters! We are hoping the diversity of this show will bring in more attendees as well as displaying a vast variety of talents and beautiful products to choose from!

Our advertising plan includes an enormous volume of locally distributed flyers, posters, newsletters, listings in local area newspapers, free cable-access and local TV channel announcement, radio announcement, notices sent to area chamber of commerce offices, Facebook ads, Facebook Event Pages, Craft Groups, Facebook, SnapChat and Instagram Live events and posts throughout the weeks leading up to the event and announcements on many internet sites featuring art and craft fairs and festivals with dozens of directional "day of" signs posted 1 week prior to event in the surrounding community.

Vendors and crafters are encouraged to submit pictures of their crafts/products/setup which we will post on our web and Facebook pages. Send submissions to RBPCraftFair@gmail.com

Our Fair will be held at Greenleaf Vision of Faith Community Center, Imani Hall 2105 North William Street. We plan to draw plenty of attendees and we are diligently advertising and promoting this in our community! We sincerely look forward to you exhibiting with us!

Because this is a "holiday" event, a slightly higher percentage of handmade seasonal and holiday crafts will be expected. Other types of media will be proportionally balanced. Booths selling like items will be spaced as far apart as logistically possible.



Rebuilding Broken Places

Community Development Corporation

CONSISTENTLY STRIVING FOR EXCELLENCE WITHOUT EXCUSE

Each exhibitor is asked to donate one craft/vendor item from their display (minimum value \$10) for our raffles. Giveaways every 30 minutes.

Free coffee and water is offered at our concession stand starting Saturday morning from 6:30am-11am (Friday set-up 11AM – 5PM – *for participants attending on Friday night only. You are not allowed to setup and leave a booth unattended on Friday Night*)

Concession stands will sell beverages and snacks.

Artis Daily Bread-(2017 Taste of Wayne People’s Choice Winner) will offer meal plates at \$8. See our webpage and Facebook Page for Menu choices. Advance meal tickets will be available at RBP and Artis Daily Bread by November 22nd.

Throughout the day, student volunteers wearing Green T-Shirts will be available to booth sit for breaks and/or take & deliver your lunch order or to help shoppers.

The Fair will host up to 25 booths located indoors in IMANI Hall. Ample parking and drop-off facilities are available in our handicapped friendly facility. There are no stairs to negotiate. Smoking is prohibited in the building and everywhere on our property.

Holiday music is played all day long.

Here is the information needed to participate, and the application is also enclosed:



Rebuilding Broken Places

Community Development Corporation

CONSISTENTLY STRIVING FOR EXCELLENCE WITHOUT EXCUSE

BOOTH DETAILS & FEES

Booth size is the table size plus 2ft surrounding. All tables are reserved upon payment on a first come/first serve basis. Wall booths will have portable walls separating them. Feel free to decorate your side of these walls or use them for your displays.

Table size/booth fees are as follows: A table chart is attached.

5ft table - \$25 per booth. (total of 17 available)

8ft table - \$30 per booth. (total of 4 available)

60" Round Table (Center of the room) \$45 per booth (4 Available)

Electric fee is an additional \$10 per booth and is only available with 5ft or 8ft tables.

Multiple booths may be purchased however availability is limited.

Crafters wanting or requiring an end spot with (2) aisle exposures and using their own table or booth setup have the option of paying an additional \$15 premium fee (\$45+\$15) to guarantee this special booth placement. There are only 2 of these available. (See Chart-*first come first serve!*)

There are no additional application fees and we do not charge commission. We prefer that you use the **Table, Table Cover, Business Signage and Two chairs** that we provide to maintain the overall look of the fair. All work and displays must remain within designated booth space. There is to be no soliciting of patrons outside or your booth area.



Rebuilding Broken Places

Community Development Corporation

CONSISTENTLY STRIVING FOR EXCELLENCE WITHOUT EXCUSE

We will confirm vendor applications by email. Please provide your email address on your application. If space is sold out, or your application is not accepted, your entry fees and photos will be returned to you.

The entry fee will not be refunded in the case of a cancellation or a no show of an exhibitor.

You may hang signage on the *portable walls* only. **NOTHING MAY BE ADHERED TO OUR WALLS, POSTS OR THE PICTURE FRAMES ON OUR WALLS.**

No boxes, debris or clutter should be visible after set-up. For this reason, each table will be draped with a black linen tablecloth and consistent business name signage.

Booths SHOULD NOT be dismantled until 4pm on Saturday.

Because sales tax rates can change and can vary by product, crafters are responsible for researching current local sales tax rates. Crafters/Vendors are also responsible for collecting and remitting all sales tax.

We encourage you to have ample change and to accept debit/credit cards. A PayPal account is a safe, simple and easy to setup way to do this if you do not currently have one. Payment can easily be accepted right from your cell phone. You may also use \$Cashapp, another safe and simple to use way to accept payments for goods and services. Fees are applicable but are not exorbitant. If you have questions, or are in need of assistance with this, please feel free to contact us.

**VENDOR APPLICATIONS MUST BE COMPLETE AND PAID FOR BY
NOVEMBER 30TH**